

## CORPORATE GOVERNANCE PANEL PROGRESS REPORT

Panel	Decisions	Date for Action	Action Taken	Officer Responsible	Delete from future list
23/07/2014	<p><b><u>Preparing the Annual Governance Statement</u></b></p> <p>Request that the inclusion of corporate surveys in future statements be discussed with the Managing Director.</p>	June 2015	Information in respect of corporate surveys undertaken will be included in the supporting papers presented to the Panel when they consider compliance with the Code of Corporate Governance.	Internal Audit & Risk Manager	Yes
23/07/2014	<p><b><u>Review of effectiveness</u></b></p> <p>Agreed to undertake a review of the S106 Agreement Advisory Group during 2014/15.</p>	December 2015	The financial systems that monitor S106 funding are being replaced. It was intended to undertake an internal audit review of the S106 process prior to undertaking the effectiveness review of the Advisory Group. It is suggested that the review be postponed until December 2015 so as to allow the new financial system and associated reporting systems to be introduced.	Internal Audit & Risk Manager	No
25/09/2014	<p><b><u>Effectiveness of the Panel</u></b></p> <p>Referred the evaluation of Member performance to the Member Development Group.</p>		The Managing Director called a meeting with the Chairman and Vice Chairman to discuss this further. However, this was then cancelled.	Corporate Team Manager	No
25/03/2015	Effectiveness review to be conducted prior to the elections but only if all Members of the Panel attended.		Not all Members of the Panel were able to attend the effectiveness meeting, it was cancelled. The June Panel agreed that the Internal Audit & Risk Manager would undertake the review, which is to be presented to the September meeting.	Internal Audit and Risk Manager	Yes

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26/11/2014	<p><b><u>Training</u></b></p> <p>The Panel are of the opinion that there is a need for mandatory training for Members of the Corporate Governance Panel.</p>	.	The Corporate Director (Services) has been asked to consider this as part of her review of the Constitution	Corporate Director (Services)	No (to remain until Constitution review completed).
26/11/2014	<p><b><u>Value for Money at HDC</u></b></p> <p>Requested that the report of the Overview and Scrutiny Panel (Economic Well-Being) detailing the outcome of the Select Committee on Project Management should be considered by the Panel.</p> <p>Suggested that the Council's Procurement Manager should be invited to attend a future meeting of Panel.</p>			Corporate Director (Services)  Head of Resources	No
26/11/2014	<p><b><u>Implementation of Audit Actions</u></b></p> <p>Agreed that the Panel's continuing concerns be brought to the attention of the Managing Director.</p>		In June 2015 the Panel decided to highlight the continuing non achievement of audit actions to Council. Reports on the implementation of internal audit actions are a standing agenda item.	Managing Director	Yes
25/03/2015	<p><b><u>Fraud Working Group</u></b></p> <p>That the subject of a new Fraud Working Group be</p>	Anti-fraud and corruption strategy report considered by the Panel at the June meeting. See decision		Head of Customer Services	Yes

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03/06/2015	<p>included as an item on the Corporate Governance Panel Progress Report to enable the Panel to consider whether they wish to establish a new Fraud Working Group and, if so, to determine the Terms of Reference once the in-house Fraud Team was operational.</p> <p>The Panel agreed that the subject of a new Fraud Working Group will not be considered until the Work Programme of the Corporate Fraud Team has been agreed by the Corporate Management Team.</p>	<p>immediately below.</p> <p>Not before December 2015</p>		<p>Head of Customer Services</p>	<p>No</p>